**MERMAIDS IN-CAMERA COMMITTEE MEETING**

**4:00, 1st MAY**

**MEETING ROOM**

1. Attendance

-1.1:

1. Apologies:

-2.1: Natalie English (Vice President) -out of town, Michael Laird (Productions Co-Ordinator) – in Oslo, Ali Saldawha (Christmas Ball Convener)

**SUMMARY:** Post May Dip - Jo wants to swim to Dundee

Give it a Go Day (Tuesday):

11:00 – 12:00 - Auditions Workshop – Al and Laura

12:00 – 1:00 – Just So Workshop (Al to e-mail them)

1:00 – 2:00 – Acting & Directing Workshop

2:00 – 3:00 – Blind Mirth

3:00 – 4:30 – Technical (half an hour of costumes, half an hour of set and props, then actual tech)

Ideas for one act plays for Freshers Week –Ives in the BARRON, it’s just easier

Social in Sandy’s on the Tuesday – Al to talk to Natalie about free wine – from 8:30 – wear hoodies, be friendly :)

Al to send a message to the Postgrad Rep and the Postgrad Convener to let them know re: our plans to involve more Postgrads in Mermaids and our events

Freshers Fayre – Sunday 13th – From ~11:00 to 4:00 (set up slot 10:00 to 11:00) – Don’t have more than three people on the booth at once – Beth to take photographs for the ‘what’s your favourite play?’ whiteboard – Jo there all day

Chocolate – 24 boxes of Cadbury’s Heroes– ask Andre where he gets the big buckets of chocolate from

Wristbands – 500 for £186 – quite expensive

Stickers ranged in prices from 1000 for £34 to others

Beth and Jo to discuss design of these

Photos and posters from previous shows

Banner – between £10 and £20 – not very expensive! 2x6 – taller than Jo! Does the Barron want to get one as well? Oh, go on then!

A couple of t-shirts if unsold

Need to make a term card, workshop card and an auditions card – e-mail to shows so they don’t come and stand around the stall! A5 with term card/audition card back to back

Year booklets/handbooks – do these again but do less than last year

Introduce the loyalty cards at the Freshers Fayre

Sign people up to Mailchimp – ask Stephen how to do this! – All bring laptops at stall – Jo to get us a spot near a power socket

Also a flyer with Freshers’ Play info and dates on it, also info about recruitment for the Barron or a sign up sheet

Mermaid costume – an investment we should make!

Order everything to the Union – under Jo’s name

-3.7: Workshops:

Freshers Week - Auditions

Week 1- Producing

Week 2 – Directing

Week 3 – Stage Managing

Week 4 – Tech

Week 5 – How to Propose

Week 6 – Marketing

Week 7 – Stage and Lighting Design

Week 8 – Costume and Makeup

Week 9 – How to use the Workshop (power tools!)

All to come up with A4 page to compile into a booklet – Al to send dates to Charlie so he can get them all booked in

-3.8: Colour decided for hoodies – EMERALD / TEAL – Natalie will be asking for sizes sometime soon so they will be ready when we get back