



The Barron Theatre

in partnership with the Mermaids Performing Arts Fund

Firearms Contract

This contract (dates __/__/__) is made between:

- (1) The Set and Props Officer (Ryan Delaney), managed from The Barron Theatre (on behalf of Mermaids Performing Arts Fund, herein Mermaids);
- (2) _____, a member of a theatre production organised or conducted within a venue owned or managed by the University of St Andrews, or otherwise approved in writing by the Set and Props Officer (the Team)

1. NOTE

This agreement is supplemental to the Set and Prop Loan Contract (id _____), all terms in this contract are additional and is designed to be signed in conjunction.

2. DEFINITIONS

In this Agreement, the following expressions have the meaning set opposite:

the Agreement	this document including its Schedule as amended from time to time in accordance with clause 6.8;
the Firearms	the items listed in the inventory of Part A of the Schedule;
the Target Venue	The venue that the show is taking place in as outlined in Part B of the Schedule and a suitably senior member of personal in that venue, where relevant. Refer to Appendix A for details
the Named Representative	[name];
a Punishment	any punishment deemed suitable by the Set and Props Officer within their powers or by the Mermaids Performing Arts Fund, including but not limited to: suspension of set and prop use; booking restrictions; withdrawal of set and props; and fines
the Show	the show entitled [name] described in Part B of the Schedule; and
the Term	beginning on the date of this Agreement to two full days after the officially named get out date with the Mermaids Performing Arts Fund (__/__/__)

3. TERMS AND CONDITIONS OF USE

3.1 Mermaids will lend the Firearms to the Team on the terms and conditions of this Agreement, and the Set and Prop Loan Contract as per clause 1

3.2 Mermaids will not supply the Firearms to any person except the Named Representative or another person or persons explicitly named by the Named Representative in a notice as per clause 6 in the Set and Prop Loan Contract

3.3 The Team will use the Firearms in accordance with all applicable laws, regulations,

governmental guidelines, and any additionally relevant contracts imposed by Mermaids. The laws include, but are not limited to:

3.3.1 Violent Crime Reduction Act 2006 c.36

3.3.2 The Anti Social Behaviour Act 2003 c.38 s.37(1)

3.3.3 The Firearms Act 1968 c.27 s.19

3.4 On loss of the Firearms, the Team will contact Mermaids as soon as physically possible with details on when, where and how the Firearms were lost. Failure to do so may result in a Punishment

3.5 The Team will keep the Firearms in good condition and repair (fair wear and tear expected) throughout the Term, and will be liable for the costs and expenses of maintaining and repairing the Firearms

3.6 The Term may be extended only by written agreement of the Team and Mermaids produced a minimum of 24 hours before the previous end of the Term

3.7 The Team will not modify the Firearms under any circumstances and written permissions will not be given. The Team will be charged for the full value of the Firearms or an equivalent replacement as deemed suitable by the Set and Props Officer on the event of any modifications to the Firearms

3.8 Firearms have three classifications which will be marked directly on the weapon and require different handling with the terms having the classification set opposite

Full Weight Realistic Imitation Firearms	These are metal body (giving realistic full weight) firearms that are covered under any legislation
Prop Weight Realistic Imitation Firearms	These are plastic body (giving false weight) firearms that are covered under any legislation
Exempt Firearms	Firearms not covered under any legislation

4. SPECIAL HANDLING

4.1 Before a loan of the Firearms can be agreed, the Named Representative must be briefed on all relevant policy, procedure, contract terms and relevant legislation

4.2 The Team must demonstrate that the Target Venue has knowledge of the Firearms being in use via a copy of this contract signed by the Team, Mermaids and the Target Venue

4.3 The Team must submit a risk assessment, with approval from the Target Venue, if relevant and unless waved by Mermaids, and the Mermaids Technical Officer before the loan of the Firearms can take place. This risk assessment must demonstrate suitable provisions for firearm use.

4.4 A record of all firearm use will be made by Mermaids with copies of this Agreement

4.5 the Firearms will be provided to and received from the Team in an opaque inventoried container following all relevant legislation

4.6 the Firearms will be provided at the Teams expense on the day of get in and returned at the Teams expense on the day of get out to Mermaids

4.7 the Team must complete the inventory sticker on the delivery case with the log in and out date as relevant and signed by the Named Representative

The Named Representative (on behalf of The Team)

Name

Email Address

Signed

The Target Venue

Name

Email Address

Signed

Date

Mermaids

Name
<i>Ryan Delaney</i>

Email Address
<i>merprops@st-andrews.ac.uk</i>

Signed

Appendix A - Authorised Venue Signees

Venue: The Barron Theatre

Mermaids Technical Officer
af230@st-andrews.ac.uk
Adia Folsom

Venue: The StAge

Building Supervisor
det8@st-andrews.ac.uk
Bruce Turner

Deputy Building Supervisor
prh@st-andrews.ac.uk
Phil Hulse

Venue: The Byre Theatre

Byre Technical Team
Any member
byretech@st-andrews.ac.uk