**MERMAIDS IN CAMERA MEETING SUMMARY**

**2:00, 18th NOVEMBER**

**SOCIETY ROOM D**

1. Attendance

     -1.1: Joanna Bowman (President), Natalie English (Vice-President), Cat Scott (Secretary), Ryan Hay (Costumes Officer), Charlie Maguire (Barron Manager), Laura Antone (Productions Treasurer), Beth Atkin (Marketing Officer), Ali Saldanha (Christmas Ball Convener), Al Gillespie (Engagement Officer), Ryan Hay (Costumes Officer), Annabel Ekelund (Box Office Manager), Fleur Kronenberg (Fringe Rep), Kyle Blain (DoSDA)

2. Apologies

     -2.1: Nataliea Abramowitz (Set & Props Officer, ‘Cat’ tech run), Danielle Donnally (Technical Officer, ‘Cat’ tech run)

**SUMMARY**

Discussed plans for the Mermaids Alumni Festival. Mermaids is 100 on the 14th of November 1917. Invites will be out this time next year, will be launched next year, this year getting in touch with people so next year’s committee can send out invites. One day of shows, two or three big shows, speakers on the day, evening social probably in Club 601, normal socials. Hope to get committees and others added going a long way back. By the end of this year we’ll have a full list of people who are interested. Talking to Special Collections for an exhibition of Mermaids in the past – just wheels in motion. Discussed the possibility of a non-voting temporary member as alumni officer. Will work on a plan for what to do with alumni/information after the event. The number of people attending will change what events happen, could need simultaneous or back to back events. Will get alumni Facebook group going in the next couple of weeks, focus on accommodation next semester. Exhibition on the day, before and after, set up, worth having something people can go to in their own time.

Lady Gwen is the RAG Week play. There will be a bake sale in the interval. Meetings with University staff to state how often the Barron is used. There is an A Capella concert on Sunday. Please tell as many people as you can. Costume and make-up workshop tonight. LGBT play this weekend.

Meeting with Strikeforce on Monday. Deadline for committee receipts by next Monday in order to be reimbursed before break. Freshers’ Drama Festival went well last week – will send out feedback forms soon. Guideline will be going out soon. Want to get to shows we get passed etc, will send to shows passed next semester with acceptance. Will do a review after comments from FDF.

Christmas Ball is going well, need to talk about set up on the day, where people are going to be. Some people will be going to help set up Kinkell. Executive committee will stay to do wristbands. Have some people just sort online ones, other do physical, have as many people as you can do this, check ID – EU driving license or passport, make this very clear – execs can run upstairs to photocopy passports. Some lost tickets, know numbers – in red on master doc – other name highlighted in red, may not be this number, told them to come at the start of ticket sales – make sure you put the wristband on people! People can’t pick up wristbands for other people, committee put signature on photocopies of passports, need to take that copy to Kinkell, will have enough people from committee for collection, executive committee for crowd control, if wristband breaks just give new one and keep broken one so they can’t give to anyone else. Working volunteers won’t be allowed to drink – not before or during shift eg. Charities etc. All need to get on the first bus, will leave the Union at 7:45 – a cappella go in a taxi, we will reimburse them, committee photo first thing. Accidentals in the Grotto – could change this so they’re at the event? People don’t get through marquee till 10/half ten – can make an executive decision – Accidentals or Alleycats at pre event, one at the ball – both at the ball, get Just So to perform at the pre event – can move the timeslot of the singers in the grotto, they can get on a bus as well – change time to 10:00. Santa in chair for ten past 8.

Sent the passed shows an e-mail to come to next week’s Monday meeting. Contaminated event – needs Barron logo – let marketing do things like that, needs checking – make sure anything going up has logos on and go through marketing, part of Marketing Officer’s remit. Facebook messaging – reply to ones that are in your remit, otherwise general enquiry, Secretary will answer – if you see a message for someone, let them know to reply to it.

Fringe proposals – first week back (27th January), the deadline is the 26th, Tuesday evening. Run an event before Christmas – come and speak to us –drop in meeting – compulsory meeting, made doc to give to all – will be sometime next week, 26th/27th? Can give key dates then about proposing etc – can also be done the next week, in revision week.

Week today – OTR proposals – 2:00 til whenever
27th Jan – 2:00 onwards Fringe proposals meeting

3rd Feb – Final Byre slot/Shakespeare festival proposals (deadline on the Monday)

26th Jan at midnight, try to book venues in December (for Fringe proposals)
Stress getting in touch/working on proposals over the holidays, send proposals to productions coordinator.

Friday – post out re: Fringe applications
Today – one up about upcoming proposals

Tuesday – one about Shakes festival/final Byre slot