**MERMAIDS PUBLIC MEETING MINUTES**

**6:00, 26th OCTOBER**

**LARGE REHEARSAL ROOM**

1. Attendance

     -1.1: Joanna Bowman (President), Natalie English (Vice-President), Beth Atkin (Marketing Officer), Michael Laird (Productions Co-Ordinator), Cat Scott (Secretary), Annabel Ekelund (Box Office Manager), Ryan Hay (Costumes Officer), Danielle Donnally (Technical Officer, ‘Cat on a Hot Tin Roof’), Beth Atkin (Marketing Officer), Charlie Maguire (Barron Manager), Nataliea Abramowitz (Set & Props Officer, ‘Equus’), Laura Antone (Productions’ Treasurer), Ali Saldanha (Christmas Ball Convener), Jackie Ashkin (‘Miracle Material’), Alberto Michelletti (‘Role Play’/’New Youth’), Clarence Leong (‘New Youth’), Dominic Kimberlin (‘New Youth’), Lavie Rabinovitz (‘One for the Road’), Isabelle Duff (‘The Pretentious Young Ladies’), Sam Oshins (‘Check Please’), Hanne Lawson (‘Check Please’), Liv Jinoles (‘Check Please’), Rahul Srivastava (‘Black Comedy’), Sarah Chamberlain (‘Twelfth Night’), Harry Johnson (‘East Coast Chicken Supper’), Jon White (‘East Coast Chicken Supper’)

2. Apologies

     -2.1: An Impromptu Performance

3. Minutes from Previous

     -3.1: On the Mermaids website

4. Matters Arising

     -4.1:

5. President’s Report

     -5.1: RolePlay last week, really enjoyed it, claps all round, really good, any receipts give to Laura – Jamie talked to L about that already, congrats on doing a funny play, rarity in this town, loads this week, Ryan’s workshop, stage light and set workshop on Sunday, Blind Mirth tonight, Rocky Horror on Thursday, Drowsy starting on Sunday, looking for Fringe Rep, also looking for box office staff, AT deadline set for 18th Nov, meeting on 25th Nov, make sure apps in by then, October social tonight from 8:00 at Beacon Bar, lots of free wine, may have over-ordered, has to be gone by the end of this evening, no limit except for death!

6. VP’s Report

     -6.1: Met w/ Ali on Thursday, excited for the ball, tickets, on the radio, really fun (STAR), RolePlay, met w/ Jo re: Alumni Festival – 11th Nov 2017, put in diaries! Jillian’s back today, checks getting signed quickly, all the ‘Cat’ stuff done today inc. dress, lots of checks for people get from cash office

7. Productions’ Treasurer’s Report

     -7.1: Slightly behind on closing shows, His Duchess and RolePlay closed on Thursday, def. made break even, doing v. well financially

8. Production Co-Ordinator’s Feedback

     -8.1: Freshers’ Festival: Going to FF rehearsals, thanks for e-mailing scheduling, EC Sunday at 3, PYL – Wed at 7, OfTR – Wed at 6, CP – Fri at 1:30, TN – Fri 4:00, BC – Wed, to choose a time, had meetings, all going well, any problems, as always get in touch.

9. Subcommittee Reports

-9.1: Christmas Ball: Prop workshop today really fun, Sam did some great social media, meeting Jillian tomorrow to sort some logistics eg. security

10. Show Discussions and Feedback

       -10.1: An Impromptu Performance: In photoshoot at present

-10.2: Black Comedy: Rough week, one of cast backed out, couldn’t really move forward but apart from that blocking going well, have ordered some important props, need to find a military march to play, where to find that – Michael, can covert to mp3 file from YouTube, can play through iTunes, Barron licensed for music, auditionee confirmed yesterday

-10.3: Cat on a Hot Tin Roof: Finished blocking the show, Act One and Two stumble through on Sunday, a month to make it look pretty, got things ordered through Jillian, should be getting some silk PJs soon, made a cast for Louis the other day, doing well

-10.4: Check, Please: Sorted rehearsals, props ordered, costumes done, all going well, Beth asks for FDF logo on all posters, will be e-mailed out as jpeg, don’t put posters where you don’t have permission, can be fined 1000 pounds, we can’t afford that

-10.5: East Coast Chicken Supper: Producers starting work on props and set this week, hopefully more thoughts on publicity, rehearsal wise is fine, just slightly longer than we planned, hour fifteen/twenty, one scene is 35 mins long, should be fine, let us know if it’s over 90 mins

-10.6: Miracle Material: Thurs and Fri this week, come and see the show! Platform legs – couldn’t find Bruce today (Danielle), will also bring lamps etc – dress tomorrow 2-8, does Alice still need to meet Ryan, Jackie thinks they’re fine, photographer has been in contact, Cate to have comp sorted as photographer – Charlie hands out contracts for some FDF shows, Jo – everyone go and see it

-10.7: New Youth: Couple rehearsals last week, all shaping up, looking good

-10.8: One For The Road: Going well, taking a bit of time because of the way scenes work, one on one, adding rehearsals in other locations, trouble sourcing US flag people willing to give up, plan to use Union credit card to source one for cheap on Amazon, Olly’s happy with it – Michael says £10 prop budget, should cover flag

-10.9: Role Play: Congratulations, great audiences, sold out second and third nights

-10.10: The Pretentious Young Ladies: Grand, trouble getting everyone in one place for rehearsals, cracking the whip now, everyone will be on time now, getting funny, coming together nicely. Budget 77 pounds – Jesus, that’s very good

-10.11: Twelfth Night: Good now, had a bad week, one of actors dropped out but we have a new actor and its going well, Ryan to arrange time to sort costumes w/ directors – 3 tomorrow to meet Nataliea and Ryan

Danielle reminds re: risk assessments ASAP, a week before the show, Charlie says it is in Barron contracts, need to resend it – actively say it’s the same and hasn’t changed if this is the case

Black Comedy – matches and lighters, what’s been done before, fake it, use lighters w/ no fluid, can do something with LED (Michael), there’s a market for it if anyone comes up with a design

11. Committee Business (public)

       -11.1:

**END OF PUBLIC MEETING**

12. Committee Business (in camera)

-12.1: Secret Santa (Natalie) Max. spend of £10, doing presents at Christmas dinner

-12.2: Christmas Ball Ticket Sales Procedure (Natalie) – Tickets are pretty, ticket sales – only committee allowed to sell them so we’re covered

-12.3: Website (Michael) Change e-mail online currently wrong
-12.4: Feedback (Michael) – move to Wed!

13. AOCB  (in camera)

     -13.1: